

## **CONSTITUTION**

### **of the**

Kenmore Community Club, Inc.  
Kenmore, WA  
2009

## **PREAMBLE**

We, the Citizens of the Greater Kenmore Community, do hereby organize the KENMORE COMMUNITY CLUB, INC., hereinafter referred to The Club, and adopt the following as our Constitution.

## **ARTICLE I**

### **Object**

The purpose of the Club is to promote, or assist in promoting, social or civic enterprise of our locality; to encourage and foster a home trade movement; to strengthen the business and social relations of the membership; and to promote the growth and development of our community.

The Club shall not sponsor political candidates, nor any initiatives, referendums or propositions that are to appear on the public ballot, and shall place an equal limit on speakers appearing before The Club on behalf of any of the aforementioned candidates, initiatives, referendums or propositions.

## **ARTICLE II**

### **Policy**

No member, group or individual shall act on behalf of, or in the name of, The Club without the approval of the Executive Board.

## **ARTICLE III**

### **Meetings**

Section 1. The Club shall hold business and social meetings on a regular basis.

Section 2. The annual business meeting of The Club shall be held in January.

Section 3. A special meeting may be called by the President whenever it may be deemed necessary, or by the officer in charge in the absence of the President. No special meeting shall be called unless the members are given notice at least twenty-four hours before said meeting is to be held

Section 4. Members present shall constitute a quorum.

Section 5. Voters must be members in good standing as defined in the By-Laws, and be present at the meeting. Absentee or proxy ballots shall not be allowed.

Section 6. A simple majority of voting members present is needed to elect officers or to pass other business matters.

Section 7. All new members shall have their dues paid thirty days prior to voting.

Section 8. In the event of a conflict of interest on matters affecting in any way the performance, continuation or extension of a lease or contract between Kenmore Community Club, Inc., and any other organization, no member of such other organization, even though a Kenmore Community Club, Inc. member, shall be allowed to vote on any matter touching or concerning such lease or contract.

#### **ARTICLE IV**

##### **Members**

Section 1. Any person eighteen years of age or older who shall be governed by this Constitution shall be eligible for membership.

Section 2. Any member who is in arrears on the books of the Treasurer for a period of sixty days shall be automatically dropped from the rolls. Due notice shall be given the delinquent member two weeks prior to such action.

#### **ARTICLE V**

##### **Dues**

The membership fees shall be set forth in the By-Laws, and shall become due and payable on January 1 of each year.

#### **ARTICLE VI**

##### **Officers and Trustees**

Section 1. The officers of The Club shall be President, Vice-President, Secretary, Treasurer. Each shall serve for one (1) year.

Section 2. Any candidate for Office must be a member in good standing and must be able to attend the majority of meetings during the term of office.

Section 3. Candidates for offices shall be nominated at the October meeting of The Club. Election of officers and trustees shall be held at the November meeting of The Club.

Section 4. All elected officers shall be sworn in at the annual January meeting.

Section 5. All records and property shall be turned over to successive officers by the close of the business meeting in January

Section 6. There shall be three regular Trustees and one trustee-at-large (the immediate past-president). The regular trustees shall serve for a period of two (2) years. Elections shall be held each year to accomplish staggered terms. The trustee-at-large shall serve one year.

Section 7. Election of all officers and trustees shall be by secret ballot.

Section 8. No member shall hold more than one office at any one time.

Section 9. Any elected officer or trustee failing to attend any three consecutive Executive Board meetings shall be removed from office unless there is good and sufficient reason for such absences.

Section 10. In the event Of a vacancy of any Office occurring during the year, the Executive Board shall appoint a replacement for the duration of the unexpired term. In the event there is not an ex-president to serve as trustee-at-large, a special election shall be held to fill that position

## **ARTICLE VII**

### **Duties of Officers, Trustees, and Executive Board**

Section 1. The President shall preside at all meetings; shall appoint all committees and serve as a member of all committees except the Nominating Committee; shall act as judge in all controversies; and shall be responsible for the rental and calendar of the Hall.

Section 2. The Vice-President shall assume the duties and responsibilities of the President in the President's absence.

Section 3. The Secretary shall record minutes of meetings; shall maintain files and prepare correspondence for the President's signature as directed; shall act as President should the President and the Vice-President be absent; shall maintain a current and master copy of the Club's Constitution by entering all amendments and changes duly approved by the membership.

Section 4. The Treasurer shall record all moneys received, pay all bills upon authorization by the Executive Board; and keep all financial records in an orderly manner.

Section 5. The Trustees shall act as an advisory board to The Club Officers on any and all matters coming before the Club.

Section 6. The Executive Board shall consist of all Officers and Trustees of The Club. The Board shall have general supervision of the affairs of The Club and shall make recommendations to the membership. The Board shall be subject to the orders of The Club, and none of its acts shall conflict with actions taken by The Club. Decisions of the Board shall require approval of five Board members. Board meetings shall be held monthly and be open to the membership. The President may call special meetings of the Board when deemed necessary.

Section 7. The Executive Board shall provide a corporate seal to be stored at the Kenmore Community Club House.

## **ARTICLE VIII**

### **Committees**

Committees shall be appointed as set forth in the By-Laws.

## **ARTICLE IX**

### **Parliamentary Authority**

Robert's Rules of Order, 10th Edition Revised, shall be the guide in all parliamentary procedures.

## **ARTICLE X**

### **Amendment of Constitution**

The Constitution may be amended at any regular meeting by a two-thirds vote of the members present. The proposed change shall have been announced at the previous regular meeting and published in the monthly newsletter prior to the vote.

#### **ARTICLE XI**

##### **Dissolution of the Kenmore Community Club, Inc.**

In the event the Kenmore Community Club, Inc., is dissolved by a vote of three-fourths (3/4) Of the total club membership, the net assets are to be distributed as follows:

Upon dissolution of the Kenmore Community Club, and after payment of all debts, and pursuant to the laws of the State of Washington, any remaining assets are to be given to a particular charitable organization to be selected at the time of dissolution In the event of such dissolution of the Club, pursuant to law, its net assets shall be distributed to a civic, religious, or charitable organization, which at the time of such distribution, shall have the same tax status as the Club.

This constitution cancels and supersedes any and all constitutions heretofore written and approved by the members of the Kenmore Community Club.

#### **CERTIFICATION OF ADOPTION**

The undersigned President and Secretary Of the Kenmore Community Club, Inc., certify that a meeting of the membership held on the \_\_\_\_ day of \_\_\_\_\_, 2009, this Constitution was adopted by a majority vote of members present.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2009

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President

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Secretary

Submitted by The Constitution Revision Committee

Bobbie DeCoster, Chair  
Annette Eaton  
Leslie Eaton  
Don Ivanhoe

Draft: revised 4/10/2006

revised 1/17/2007

revised 1/24/2007

revised 5/8/2007

revised 5/9/2007

revised 8/22/2007

revised 11/11/2008

revised 8/12/2009

“Board approved to submit to membership for a “do pass vote” 10/28/09”

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